

24.03.2014



Leonardo TOI Te.D

Therapy Dog Trainer

Minutes Meeting Aranjuez, SPAIN

20.03. – 21.03.2014

Present 20th and 21st:

Andrzej (AHE)

Alicja (AHE)

Marta (AHE)

Mirna (NET)

Chiara (NET)

Angela (NET)

Ivano (ULSS4)

Andrea (BOCALAN)

Teo (BOCALAN)

Gregor (WISAMAR)

Carola (WISAMAR)

Nick and Julie (GRE) arrived late the first day, because the airline had overbooked their flight.

9:15 Management overview of the project (Gregor)

(see presentation management and overview)

10:00 State of the Art presentation from AHE

(see presentation TE.D.pps)

- already finished the course, 60 hours of classes
- mainly AHE students
- diverse knowledge
- divided in 3 groups
- different dogs, not everyone had dog → got dog from Ama Canem
- had to pass exam and attend all hours → dogs had to qualify to take part in the course
- 25 participants
- students from pedagogies and didactics

WORDINGS (comment from Spain):

Dog therapist → sounds like they are going to be therapists for the dogs → better dog handler

Dog therapy → not a specification, but a resource for a therapist, to use a dog within the therapy → not a therapy per se

→ Animal assisted therapy/ animal assisted intervention

Glossary!!! → we have to stick to this, use those wordings also during reporting

Problems with the description of “Project Prescriptive team” and “operational team”

→ Revision of the glossary in progress. Teo will add a chapter about AAI with Animals.

11:00 ULSS4 presentation: Stakeholder, Piloting, Dissemination

(see presentation piloting.ppt)

- stakeholder meeting during the meeting in Italy (01.10.2013)
- stakeholders were invited to a round table on 08.11.2013
- 5 stakeholders took part in the round table → new the course very well, gave feedback useful for the pilot
- were very happy about the piloting (important teamwork)
- highlighted: add inside the piloting moduls (job searching, how to write a CV, how to behave when you are looking for this type of job → had to ask for support of an expert for this) → rethinking of the piloting
- after round table back to the stakeholders → final piloting course
- new round table at the end of the piloting
- dissemination activity:
 - printing of brochures (in Italian and English) → description of the project
 - made video (youtube)
 - added all new materials on ULSS4 website
 - almost completed census → some problems → what strategies can we address to have higher numbers?
 - send article for the TeD Gazette
 - published article in a local newspaper
- 2 courses already started

- started new LLP project (PAT – Pet Assisted Therapy, learning with them) → TeD was

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Te.D - Project No. 2012-1-GB2-LEO05-07879

presented on the kick-off meeting

- objective of this project: write handbook about AAI
- rotary club → members of this have founded Rotaract → they are supporting project with anorexic women → Ivano presented them the TeD project → they actively through facebook

Piloting at ULSS4

(presentation by Chiara, educator, dog handler, dog educator. See Report Piloting.ppt)

- piloting addresses above all unemployed people
- they had ARGO course → they selected some modules (6 modules → 96 hours of theory, 16 hours of practice)
- 24 participants
- they needed a professional for the recruitment of participants and the adaptation of the course
- had to add modules for guidance and mentoring participants → because of the different background of the participants
- modules regarding job search and guidance
- how to re-enter the labour market with this new skills
- not only theoretical, but also practical → job application, re-entering the labour market
- give students tools to understand the labour market, to improve their self-learning skills when they are out of the course/ already in the labour market
- make them understand the importance of working in a team
- techniques and tools for active job search within AAI
- make them able to evaluate their level of knowledge and their capacity → self evaluation, as well as evaluation by the trainers
- until now they had 4 modules
- students filled in the forms send by Andrea
- results matched with the staff not directly involved In the teaching; teachers are more strict
- results in an excel table → they are doing this template for every module
- students with different qualifications → students who finished university and are now unemployed; people who lost their jobs without any knowledge in AAI

- first module → to make them a group → level the differences
 - have to have at least a high school degree, not all of them have a university degree, different age
 - they also have some minors (send by the employment office, social services)
 - oldest one: 35 years old#
 - short discussion on importance/ adaptation of the course in every partner country and accreditation
-

Action points regarding the external evaluation

1.) stakeholder feedback → everybody has to send it! → Ivano and Mirna do a template and every partner has to fill it in

template by end of march (Mirna and Ivano)

filled templates send back to (Gregor) by end of April

→ possibly add the stakeholder feedback to the adaptation report at the end of the piloting

2.) stakeholder round table → everybody but NET should have it

→ proof of round tables to be send with the stakeholder feedback for the same deadlines

12:30 Lunch

14:30 Work packages and responsibilities continued

WP1: Management

Communication guidelines

- The use of bitrix24 as management platform was agreed upon. Domainname is:

<https://wisamar.bitrix24.de>

- no messages with the national agency without Wisamar knowing

- Skype meetings when problems/ issues are arising → between Wisamar and 1 partner

15:00 WP2 – dissemination and valorization

(presentation by Mirna. See dissemination report_madrid)

- because of the withdrawal of Conect → NET is in charge of this WP

- deadlines for dissemination templates:

end of March 2014

end of May 2014

end of July 2014

end of September 2014

- by end of March 2014 every partner to send the produced leaflets and a contact list, to whom the newsletters were sent, to NET

revision of the website:

- picture on “the project” page

- “AAA & AAT” to be deleted → the same content as in “glossary”

- translation of the training course in every language to be added on the website

- no “evaluation” on the website → to be deleted

- “dissemination” to be deleted

- parts of “dissemination” to go to “highlights”

- “meetings” changed to “research” → agendas and minutes deleted; only research stays (necessary only in English)

- under “partners”: contact of wisamar: Gregor Assfalg gregor.assfalg@wisamar.de

- link every picture on the website to facebook (album of pictures there)

- pictures to be send to NET

15:30 WP4 – translation and adaptation

(presentation by Angela. See Translation and adaptation report)

- all partners to send missing documents for the adaptation report by 9th of April 2014

16:00 State of the Art – Bocalan

see presentation Andrea. See StateArtTe.D)

- course will start on Saturday – 22nd of March

- modul 0 → for people who never touched a dog

- really diverse target group
- 35 participants, 15 in modul 0
- TPT – therapy dog test → only the dogs who past this test are accepted for the course

16:30 WP6 – evaluation and review – and state of the arts GRE
presentation by Nick

- keep portfolio of every students (what they have learned) - (presentations, homework, questionnaires, work sheets)
- target group: people with poor mental health
- have a professional dog psychologist and dog trainer implementing the course with them
- questionnaires for all the last meetings filled in → conclusions from the meetings

picture of a dog:

lead – what holds you back

nose – where the project would lead you

heart – what you really like about the project

poop – what you don't like about the project

dissemination:

- had an interview with a big radio station
- wrote an article in the newspaper
- will go out to a home for elderly

Bocalan involved in forming “AAI International” (federation, umbrella organization) -> Teo is board member there

from the beginning linked ADI (assisted dog intervention)

Wisamar Bildungsgesellschaft gGmbH

→ proposition to send delegates of our project to Colorado for the meeting/
conference of AAI International in September 2014

→ good way of dissemination of the project

17:00 End of the first day

Note: All deadlines and tasks have been uploaded to the Intranet.

21st – 2nd day of the meeting

9:00 Financial presentation by Carola
(see presentation overview_finances)

9:15 Individual financial consultation of each partner by Carola

9:15 Simultaneously - Individual coaching of the partners in the use of Bitrix24 by Gregor

11:00 Planning of the next meeting in Germany

The meeting will be held at the 19th and 20th of June

Topics for the agenda are so far:

- Presentation of the adaptation report
- Presentation of the evaluation of the pilots
- Agreement of the number of people that are coming to the final meeting in Brussels
- Invitation letter for stakeholders will be considered and send → GRE will design an invitation letter to present at the meeting!

11:30 Planning of the final event in Brussels

The final event in Brussels will be held at the 11th and 12th September in Brussels

Teo put forward the possibility of inviting stakeholders from the ADI foundation. Mirna and Teo will follow-up on this possibility.

Topics for the agenda are so far:

- Presentation of the final report
- Presentation of the final evaluation report

12:00 Closer inspection of the note from the NA concerning the evaluation

- The mainstreaming strategy was discussed once more.

ACTION: All partners will send a document detailing the actions they are undertaking to ensure the sustainability of their course.

- The equality plan was discussed once more to make sure all partners understood what was required of them.

- The evaluation was discussed once again.

ACTION: GRE and WISAMAR will continue to work closely together to bring the missing evaluation up to speed and ensure an effective evaluation for the next year.

13:00 Second examination of the to-do list presented by Gregor in the beginning.

All points were checked again and the proper actions arising from them discussed once more.

14:30 Study visit to BOCALAN

17:00 End of meeting