



Meeting Agenda MADRID

Date: 20th and 21st March 2014

Place: Madrid, Spain

Contact Person in Madrid: Andrea Lopez Bosch

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Hotel: Don Manuel Hotel AVDA DEL PRINCIPE

71 Aranjuez , MADRID , 28300, España

Date	Time	Activity
19 th		Individual arrival of partners
20 th	09:00	Welcome, introduction of the program of stay by Andrea
	09:30	Management overview on the project by Gregor <ul style="list-style-type: none">- Evaluation of the interim Report by the NA- Presentation of the results from the interim evaluation of the partnership
	11:00	Coffee break
	11:30	Work packages and responsibilities – overview on work progress¹ <ul style="list-style-type: none">- Presentation of the Work package 1 Project management by Gregor- Presentation of the Work package 2 Dissemination and Valorization by Mirna- Presentation of the Work package 4 Translation and adaptation by Angela- Presentation of the Work package 5 Piloting by Andrea- Presentation of the Work package 6 Evaluation and review by Nick and Julie
	13:00	Lunch
	14:30	Work packages and responsibilities - continued
	17:00	End of the meeting
	20:00	Common dinner

¹ Please each partner should prepare a presentation about the work progress of their work package as WP leader. WP leader means, you are responsible to collect all needed information for this from all partners. In case, if the WP does not started yet, prepare an overview how do you intend to implement the WP and how do you want to monitor it as WP leader.



21 st	09:00	Financial management of the project by Carola
	10:30	Individual financial consultation of each partner by Carola
	13:00	Lunch
	14:30	Study visit at Fundación Bocalán Presentation of the projects concerning AAI Dog training demo (our students will perform it)
	16:00	Planning of the meeting in Brussels and next steps
	17:00	End of the meeting
	20:00	Common dinner
22 nd		Departure of the partners