

Agenda

Status Meeting

01/10/2013
Montecchio Precalcino (VI) 9.30 to 18.30

Meeting called by:

Type of meeting:

Location:



Villa Nievo Bonin – Longare, Montecchio Prec.no (VI)



Attendees:

Te.D parnters

Agenda topics

time	subject	participants
9.30– 10.00	Welcome to the partners – Presentazione agenda	ULSS4 and Ass. N.E.T.
10.00 – 11.15	Study Case: presentation of the patient, objective, activities.. video observation of the patient	All
11.15 – 11.30	Coffee break	
11.30 – 12.00	Participation to the working session of the introduced patient in videoconference	All
12.00 – 13.00	Discussion	All
13.00 – 14.00	Lunch at villa Bonin	
14.00 – 15.00	Training demonstration – coupe dogs/therapy dog trainers	All
15.00– 16.00	Preparation stakeholders meeting	All
16.00 – 16.15	Coffee break	
16.30 – 18.30	Stakeholders meeting	partners + stakeholders
19.30	Aperitive and Dinner at the villa	

Note:

Agenda may change through partnership input.

Agenda

Status Meeting

02/10/2013
Padua 9.30 to 17.30

Meeting called by:
Type of meeting:
Location:



Padua at the hotel Donatello via del Santo 104 - Padova



Attendees:

Te.D parnters

Agenda topics

time	subject	participants
9.30	Welcome.	ALL
9.30 – 11.00	State of the art of the TeD project in each country (Max 15 minutes each). Short presentation from everybody in ppt	ALL
11.00 – 11.15	Coffee break	
11.15 – 13.00	Checking products and activities. Checking and speaking about the just finished research activity (WP 3) and monitoring and control of WP 4 Translation and adaptation. <u>AHE prepares a presentation of the research report and partners are asked to take the translations done so far.</u>	AHE - Ass N.e.t. + partners
13.00 – 14.30	Lunch at “Terrazza Carducci”	
14.30 – 16.00	Steering committee: evaluation and dissemination strategies, web site, facebook page stakeholder meetings, translation, census and glossary, financial and administrative issues, next meeting date, newsletter content and date and the NA feed back	Project managers
16.00– 16.15	Coffee break	
16.15– 17.30	Steering committee: evaluation and dissemination strategies, web site, facebook page stakeholder meetings, translation, census and glossary, financial and administrative issues, next meeting date, newsletter content and date and the NA feed back <u>See detailed agenda for the steering committee below</u>	Project managers

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STEERING COMMITTEE AGENDA

1. Checking the dissemination strategy, what is still missing so far from partners and have to be implemented immediately.
2. Checking the evaluation activities and reports done so far.
3. Checking the web site: problems and things to add or that miss
4. The financial issue: in view of the interim report the problems still to solve. The financial situation so far. Next advance.
5. The situation of the Co.N.E.C.T partner.
6. Problems with the translation and adaptation of the tool. Starting to work on the WP5: piloting the tool. Responsible – Fundacion Bocalan.